



Sunny Days Nursery and Pre School

Burnwithian, St Day

Redruth TR16 5IG

Tel: 01209 821868

Email: kmarchant@sunnydaysnursery.org.uk

Mission statement

Happy, healthy, friendly, family

We hope to provide all children with a happy, healthy, stimulating environment that is safe and secure. We will provide a dedicated approach that is child-centred, encouraging each child to expand their own level of self-confidence, creativity and individuality, whilst feeling happy, relaxed and safe. Within the setting we will enable children to develop positive social relationships with the adults caring for them, with other children and the community as a whole. We will work in partnership with parents to help meet family needs.

About Us

We are a parent committee led Nursery and pre-school, a registered charity and members of the pre-school learning alliance.

Our Pre-school opened in 1982 in the St Day Community Centre and moved to its present setting at the St Day and Carharrack Community School in 1999.

In 2006 we became a nursery offering care for 0-4's from 8am until 6pm 51 weeks a year, adding the sunbeam room to our pre-school room.

As a parent you can use the provision as much or as little as you like, providing space is available. We have 15 spaces for the Under 3's and 22 places for the over 3's.

The pre-school is open approximately 37 weeks each year. It is closed during school holidays, Feast Day.

Sunny Days telephone contact is 01209 821868.

Or contact Kathy Marchant kmarchant@sunnydaysnursery.org.uk

At our last OFSTED inspection in 2017 we received 'Outstanding'

'Sunny Days is a setting.... where children form extremely strong relationships with staff, who are very caring and highly attentive. Children feel safe and are exceptionally confident and independent'

If you would like a copy of the report please ask, or take a look on the internet at www.ofsted.gov.uk

Being involved with Sunny Days Nursery your child will:

- Be in a safe and stimulating environment;
- Be given generous care and attention, because of our high ratio of adults to children;
- Have the chance to join with other children and adults to live, play, work and learn together;
- Be helped to take forward her/his learning and development by building on what she/he already knows and can do;
- Have a personal key person who makes sure your child makes satisfying progress;
- Be in a nursery that supports positive health and well-being through policies and practice;
- Be in a nursery which sees you as a partner in helping your child to learn and develop;
- Be in a nursery in which parents help to shape the service it offers.

About our Team

All staff at Sunny Days Nursery hold a level 3 in Early Years; we would ensure that any new staff would be required to gain the relevant qualification upon accepting a position. Learning is important to us and therefore staff are required to gain 24 hours per year of training in order to update their knowledge. This has led to a highly skilled and motivated workforce.

A first aider is on site at all times. We ensure that all staff have relevant and in date food Hygiene certificates, Safeguarding and first Aid.

We keep up to date with best practice in early years care and education through the Pre-school Learning Alliance and are happy to find any support you may require so please feel free to ask.

At Sunny Days Nursery we aim to keep staff as regular as possible to ensure that children feel safe and secure.

Staff at Sunny Days Nursery

Kathy Marchant	Manager, Key Person, SENCO, Safe Guarding lead	NVQ Level 4, Health and Safety, Child protection, SENCO Level 3
Linda Sedgman	Nursery Room Leader, Key Person	Level 3, Safe sleep Training
Natasha Coggin	Key person	Level 3
Courtney Paull	key person	Level 2 Apprentice
Lynnette Parker	Key person	Level 3, Emotional First Aid Training
Jenna James	Bank staff Key person	Level 3
Holly Miedema	key person	Level 3
Leanne Ducker	Key person	Level 3
Sarah Johnson	Preschool Room leader. Key person	Level 3
Emma Gilbert- Standley	Key person	Level 5
Dawn Russell	Administration, bookkeeping	Level 2
Gemma Richards	Apprentice Key Person	Level 3

The curriculum provided Sunny Days Nursery

At Sunny Days Nursery we use the Early Years Foundation Framework (EYFS) to ensure that we support and extend children's development whilst keeping them secure and safe. We understand that children need to have time to play and explore their world, both inside and outside. We plan activities to engage and motivate them, activities which provide opportunities for creativity and critical thinking. We also respond to children's sudden interests and what they have been doing at home. Children are encouraged to rest and sleep when they need it, keeping with home routines as much as possible. We have a rest area in both rooms with sleep mats and cots available



Key Person

Sunny Days Nursery has a key person system. This means that each member of staff has a group of children for whom they are particularly responsible.

Your child's key person will be the person who works with you to make sure that what Sunny Days Nursery provides is right for your child's particular needs and interests. When your child first starts at Sunny Days Nursery the key person will create a bond and support your child's learning. However your child will interact with all the staff.

How we support development

The EYFS recognises that children learn through three prime areas. They remain individuals who learn in their own way and at different rates. As children become more confident and able within the prime areas they can then be supported to develop in the specific areas.

The prime areas are:

- **personal, social and emotional development - Making relationships, self-confidence and self-esteem and managing feelings and behaviour**
- **communication and language - Listening and attention, Understanding and speaking**
- **Physical development - Health and self-care and moving and handling.**

The specific areas are:

- **Literacy - Reading and writing**
- **Mathematics - numbers and shape, space and measure**
- **Understanding the World - People and communities, the world, Technology**
- **Expressive Arts and Design - Exploring and using media and materials and Being imaginative**

Meals

Sunny Days Nursery is proud that it has been awarded a level 5 in NHS/ Cornwall Council Nippers Nutrition programme for our 'Excellent nutritional standards'. This is their highest level award.



Fundraising

Over the past few years the nursery has organised the St Day Street Fayre on the Wednesday evening of Feast Week. This is our main fundraiser and is fun as well. It highlights our place

in the community. We have a fundraising coordinator if you have any bright ideas or wish to get involved please see a member of staff or committee.

Sunny Days recognise parents as the first and most important educators of their children.

Practitioners view themselves as co-workers with you in providing care and education for your child. There are many ways in which parents take part in making Sunny Days a welcoming and stimulating place for children and parents, such as:

- Exchanging knowledge about their children's needs, activities, interests and progress with the staff;
- Adding to your child's learning journey;
- Helping at sessions of the Nursery;
- Sharing their own special interests with the children e.g. playing an instrument or reading a story;
- Helping to provide, make and look after the equipment and materials used in the children's play activities ;
- Being part of the management of the nursery by joining our Committee
- Taking part in events;
- Helping support the transition from Sunbeam room to pre-school.
- Joining in community activities in which Sunny Days takes part;
- Building friendships with other parents

Once your child has settled please feel welcome to stay whenever you like or arrange a more formal visit through your key person.

Learning Journeys

At Sunny Days Nursery we record your child's learning journey through observations and pictures using Tapestry. Please contribute photographs and comments from home. Staff and parents working together on their children's records of achievement is one of the ways in which Sunny Days and parents work in partnership.

Your child's record of achievement helps us to celebrate their achievements and to work together to provide what your child needs for their well-being and to make progress.

Policies

Copies of the nursery policies are available in the 'Operational plan' found in the lobby. If you would like your own copy please ask. Also on the website.

The Nursery's policies help us to make sure we provide a high quality service and that being a member of the Sunny Days Nursery is an enjoyable and beneficial experience for each child and her/his parents.

The management of Sunny Days Nursery

A parent management committee - whose members are elected by the parents of the children who attend the nursery and pre-school, manages the setting. The elections take place at Sunny Days Nursery's Annual General Meeting which is held around October each year. The committee is responsible for:

- managing the nursery's finances;
- employing and managing the staff;
- making sure Sunny Days follows policies and to help it to provide a high quality service whilst ensuring it works with Parents as Partners

We have a strong and active committee and would love you to join it. Please ask

Parking

The school car park is for permit holders **ONLY** from 0815 - 1600 hrs, term time. This is to help keep children safe. Two disability parking spaces are provided. Please display your badge if you use these spaces. If possible please walk. Parking is available in the village and next door to the church when accessing Sunny Days

Clothing

Sunny Days Nursery provides aprons for messy activities (but children may still get dirty!) The nursery encourages children to gain the skills that help them to be independent and look after themselves. These include taking themselves to the toilet and taking off - and putting on - outdoor clothes as they get more able. Clothing which is easy for them to manage will help them to do this.

A change of clothing can be left in their locker, please ensure that a coat is brought each day as children normally go outside and the weather can change quickly here on top of the hill. We have our own sun hats, however you may supply your own. Welly boots are needed all year round and shoes must have closed toes.

We do have children's polo shirts available to purchase that are replicas of the staff ones. These are size 3-4 years and 5-6 years. These are at a cost of £5each or 2 for £8.00

Fees

Sessional times

At Sunny Days Nursery we believe that sessional times for over 3's are important. Sessional times help children understand their daily routines with us and provide opportunity, especially in pre-school for small group work.

We try to be as flexible as we are able but do prefer to keep to routine times.

We are open 8-6 in the nursery room and 8.30-3.30 in the Pre-school room.

Wrap around care for Pre-school children can be available in the Nursery room in ½ hour sessions i.e : 8am, 8.30am.

Some of the key session times are as follows:

8.30-11.30 am

12.30-3.30 pm

9.00-3.00 all day

2 year old funding

From April 2013 the government has introduced funding for 2 year olds on low income (under £16,190), (certain criteria apply), traveller children and children being supported by social care. *It is easy to find out if you qualify. Just google 'family Information Service, Cornwall* and fill in the application form or talk to Kathy in confidence if you think your child may qualify for this funding

3 year old funding

All Children are currently funded for 15 hours per week, 37 weeks a year, following their third birthday from the 1st January, 1st April or 1st September, whichever comes first. These hours must be taken in elements of 2.5 -10 hours. The funding can be spread throughout the year. We also offer 30 hour funded places for 3-4 year olds, this needs to be applied for on the Government website and a code will be issued.

Pricing Structure - Sunbeam and pre-school rooms from April 2023

	0-2	2-3	3+
	<i>£5.50 per hour</i>	<i>£5.30 per hour</i>	<i>£5.10 per hour</i>

Booking

Places will be booked on a first come first served basis. All booked places must be paid for, even when your child is on holiday or sick. However for children who attend full day care limited leave booked in advance can be at a reduced rate, please see our policy.

Payment can be made by cheque, cash, bank transfer or voucher scheme on the 26th of the month. Late payments will be referred to the committee. If you have problems with paying your bill please contact Kathy or Dawn.

If your child has to be absent over a long period of time, talk to Kathy. Although this is not school, children get the most from their time at Sunny Days Nursery when they attend regularly. Therefore as part of the condition for funding children need to attend for a high percentage of the time. If your child misses too many sessions you may lose your funding.

Individual Children's needs

At Sunny Days Nursery we recognise that each child is an individual, who develops at their own rate. Key people and parents work together to meet individual interests and needs. Where further support is needed our team works with parents and outside agencies to support each individual child. Sunny Days Nursery works to the requirements of the 1993 Education Act and The Special Educational Needs Code of Practice (2001).

Notice board

Please read the notice board regularly. On it you will find out about forthcoming events, what the children have been up to, as well as other important information.

Sickness

- Full details are in our sickness policy. Children who are unwell, with more than a cough/cold, before start of the day should not be brought to the nursery. We have the authority to turn a child away if they are unwell on arrival. Where a child becomes unwell, whilst in our care, we will contact their family and agree an appropriate course of action.

This may be that the child will need to go home. Details of incubation periods and isolation details on common infectious diseases can be found on the Health Promotion Agency poster in the lobby. With current government guidance in place we can not accept your child into the Nursery or Pre School if they have had Calpol at home prior to coming to the setting so please do not administer prior to attending. This is because Calpol or Nurofen masks a temperature. We are still happy to administer Calpol if your child requires it for teething pain after we are satisfied it is for teething.

Vomiting and diarrhoea

Children who have vomiting and diarrhoea must be kept home for at least 48 hours after the last symptom has cleared up and children have been eating normally.

Outings

The children will go on outings to the local park and around the local area with an adult:/child ratio of 1:2/3. There will also be opportunities for you to join in outings further a field, when children will need to be accompanied.

Learning opportunities for adults

At Sunny Days Nursery we welcome early years students who wish to gain hands on experience. Students are well supervised; DBS checked and not counted in ratio.



Equal opportunities

We believe the group's activities should be open to all children and to adults committed to their welfare. We aim to ensure that all who wish to attend have an equal opportunity to do so. Please keep staff informed of any special requirements so that they can take these in to account when planning events.

Complaints and safeguarding

Any complaint should be made to Kathy or the committee. We aim to resolve complaints as quickly as possible. You can complain to OFSTED if matters need taking further. OFSTED number is 0300 123 1231 or write to: - OFSTED Early years, The National Business unit, Piccadilly Gate, Store street, Manchester M1 2WD. If you have a concern about safeguarding please speak to Kathy. All parents are given a copy of the LSCB 'child protection and safeguarding children leaflet when their child joins Sunny Days Nursery.

Fire procedures

Children are reminded of the fire procedures at regular intervals. Procedures are posted near exit points. Please read this so that you know what to do should the alarm sound.

We hope that this prospectus has answered some of your questions, but please feel free to contact us at any time should you require any further information.

We look forward to hearing from you soon